

ACTIVE CLUBS AT GAVILAN COLLEGE

Inter Club Council Constitution

Upon recognition as an official student club by the Inter Club Council (ICC), clubs have the following responsibilities, provided by the Associated Students of Gavilan College (ASGC) named the Inter Club Council

(ICC).

Purpose

1. Be responsible for acting on behalf of ASGC by officially recognizing all Gavilan College clubs and organizations.
2. Give guidance to new clubs in such matters as: getting started, drawing up constitutions and bylaws, as well as conducting club affairs.
3. Provide information, orientations, and workshops for clubs in the areas of communications, leadership, publicity, or as requested.

Members

Section 1. A member of ICC shall be defined as an officially recognized Gavilan College club

Section 2. There shall be two types of memberships – active or inactive.

Section 3. Should a club w

Meetings & Procedures

Section 1. The time, date, and duration of the meetings will be determined by the ASGC VP of Clubs and items listed on agenda..

Privileges of an Active Club

1. Use of the Gavilan College name and logo when appropriate.
2. Schedule use of available rooms and/or equipment.
3. Poster and paint supplies provided by ASGC.
4. Establishment of a Club account with the Gavilan Business Office.
5. Ability to apply to hold fundraisers on campus.
6. Opportunity to receive \$100 funding each semester from ICC/ASGC per Sub-Section IV: **Club Incentives** and may request a \$200 one-time startup contribution.
7. Ability to request other funding from the ASGC.

Reasons for Losing Active Club Status

1. Organizing without a recognized advisor. Advisors must be a Gavilan College employee.
 2. Failure to follow policies, rules, and regulations of Gavilan College, ASGC, and ICC governing documents.
-

Inter Club Council Bylaws

ARTICLE I: ESTABLISHMENT

Section 1. There shall be established at Gavilan College a permanent organization for clubs and organizations under the Associated Students of Gavilan College (ASGC) named the Inter Club Council (ICC).

ARTICLE II: PURPOSE

Section 1. The Inter Club Council's purpose and responsibilities are to:

Last Ratified December 11, 2002

4. Be responsible for acting on behalf of ASGC by officially recognizing all Gavilan College clubs and organizations.

5. Give guidance to new clubs in such matters as: getting started, drawing up constitutions and bylaws, as well as conducting club affairs.

6. Provide information, orientations, and workshops for clubs in the areas of communications, leadership, publicity, ort

Section 3. Should a club wish to be chartered by the ICC, the following sections are a list of necessary requirements to receive active club privileges:

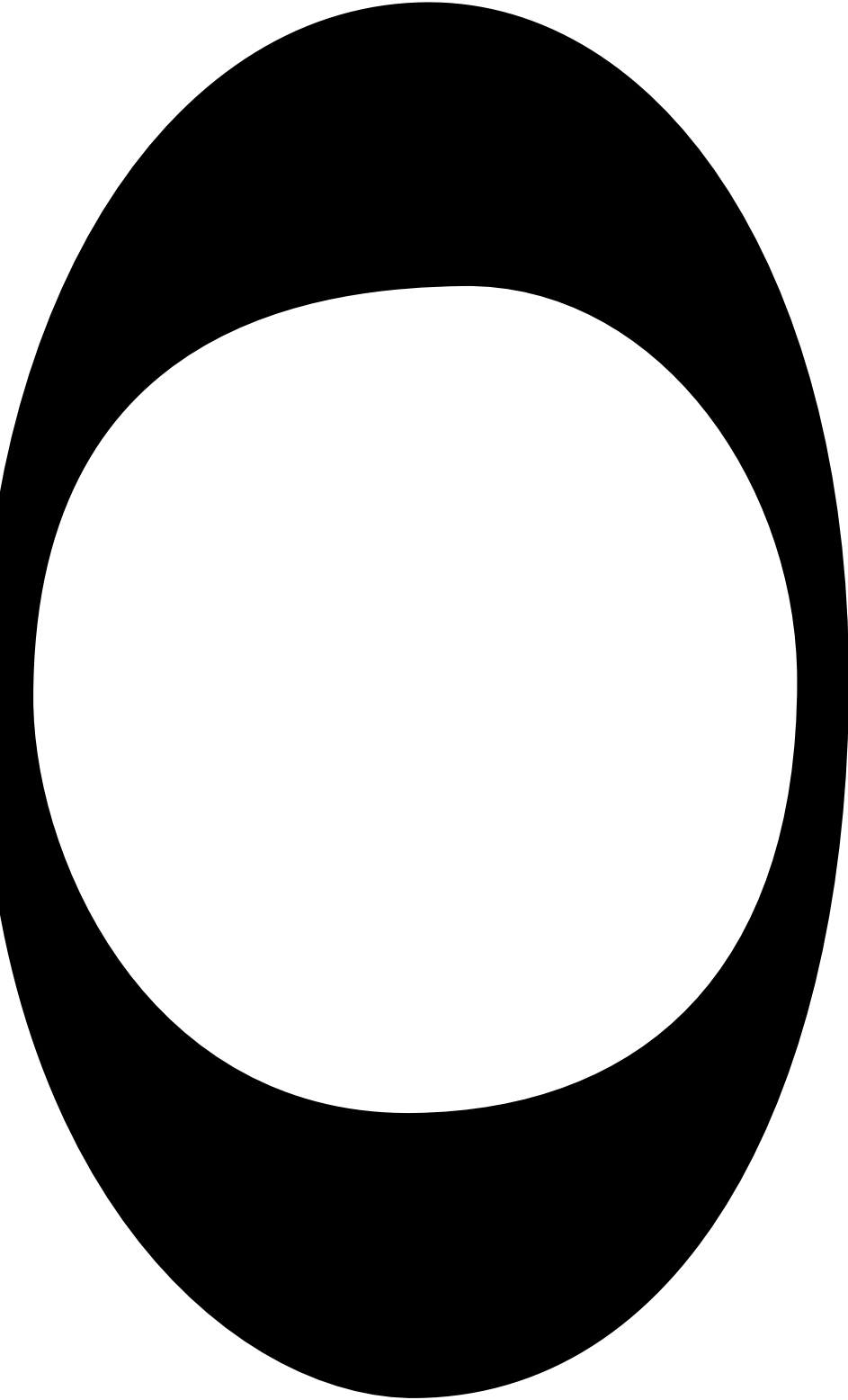
Membership Requirements

- A. Clubs shall adhere to the Gavilan College (SSC), specifically **Section 9**, which reads: “Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law”.
- B. Clubs shall have a minimum

over the funds available

- i. Money collected will be used at the discretion of the ICC, use of funds requires a majority vote.

E. Have regularly scheduled



Section 2. At the end of the semester the Club Incentive Form will be verified by the ASGC VP of Clubs and Student Life Coordinator. Should a club be approved, the club will be allocated one hundred
α/uvd

2. Submit club information updates.
3. Submit items for the ICC agenda when needed.
4. Submit written club events to the ICC Chair and Student Life Coordinator to be posted on the Master Events Calendar.
5. Report to their respective club regarding in` in

Section 3. A club's ICC Representative or member of the public can request an item to be on the ICC agenda by completing the ICC Agenda Item Request form.

Section 4. The ICC chair may call special meetings during the regular semester. All active club ICC representatives shall be notified at least twenty four (24) hours prior to a special meeting.

Section 5. Quorum for all meetings will consist of half of the representatives plus one (1). Quorum must be in effect before any action can be voted upon or meeting can take place. Absentee voting shall not be allowed for any club. When a quorum is lost, either:

- a. The meeting must be recessed to attempt to regain quorum or,
- b. The meeting must be adjourned until next regularly scheduled ICC meeting or special meeting.

Section 6. Club announcements shall be limited to no more than one (1) minute. Any items/topics requiring more time can be requested as an agenda for the following ICC meeting. Announcements can include but are not limited to:

- a. Upcoming events
- b. Increase/decreases in membership
- c. Change in meeting time and/or location
- d. Change in leadership roles

Section 7. ICC will adhere to the constitution and by-laws established by the voting members of the ICC. Such by-laws must be consistent with the established ICC constitution.

Section 8. By-laws and the constitution must be enacted, rescinded, ratified or amended by a two-thirds () favorable majority of the ICC membership. Adoption of changes to the ICC constitution and by-laws will take effect immediately following the two-thirds () favorable majority vote, and by majority vote of the ASGC - unless conflicting with state and local laws.

ARTICLE VII: ICC OFFICERS & ADVISOR

Last Ratified December 11, 2002